

RESOLUTIONS BEING SUBMITTED TO DIOCESAN CONVENTION

FORMAT:

[Title of Resolution]

Submitted by [sponsor(s), one of whom must be a member of the Convention, and the name of the name of the congregation or other entity that entitles that person to be a member of Convention.]

RESOLVED, that the [One Hundred Twenty-Seventh] Convention of the Diocese of Washington [do whatever it is that you want done]; and be it further

RESOLVED, that [whatever else it is that you want done].

Explanation: [write a brief explanation or justification as to why the Diocesan Convention is an appropriate forum for consideration of this resolution and give a clear rationale. The rationale should consist of background material that is concise and presents factual information necessary to decision, not provide a forum for sermonizing. Proper references in the body of an explanation provide guidance to both those legislating and to those who must interpret the action in the future. It should give specific references. Also, if there is any budgetary impact, address where the monies will come from. The Finance Committee will add a budgetary impact statement.]

PROCESS:

All resolutions must be received via email by the Secretary of the Convention, c/o resolutions@edow.org, no later than 60 days prior to the Convention, specifically 5:00pm on Tuesday, November 30.

Resolutions will be forwarded to the appropriate body for review. The Resolutions Committee, who may consult with other bodies, will review all other resolutions. The Committee may propose revisions or amendments and shall recommend to the Convention such action as it deems appropriate.

The report of the Resolutions Committee will be sent to all members of the Convention no later than 30 days prior to the Convention.

Anyone wishing to submit a resolution past the deadline should contact the Convention Office to go over the procedures involved, which include: having the sponsor explain to the Convention

why the resolution was not submitted by the deadline; providing approximately 500 copies of the resolution; and, asking the Convention to consider adding the resolution to the agenda (this requires a two-thirds majority). For specific canons governing this process, see Canon 43 and Rules of Order Sec 13

Canon 43 Sec. 4303. Submission and Referrals of Resolutions.

(a) Submission.—

(1) In General.— Any individual may submit a resolution to the Secretary for consideration at a meeting of the Convention.

(2) Sponsors.— More than 1 individual may sponsor a resolution. At least 1 sponsor shall be a participant of the Convention.

(3) Contents.— Each resolution shall include—

(A) the signature of each sponsor;

(B) the name of the participant of the Convention sponsoring and presenting the resolution;

(C) an explanation of the purpose or justification of the policy of the resolution;

(D) an indication of the financial implications of the resolution; and

(E) a statement of the reasons that a meeting of the Convention is an appropriate forum for the consideration of the resolution.

(b) Referrals.— The Secretary shall refer to the Committee any resolution that—

(1) is submitted under subsection (a)(1);

(2) meets the requirements of subsection (a)(2) and (3); and

(3) is not within the jurisdiction under the Canons of any other committee or commission.

Rules of Order Sec. 13. Resolutions.

(a) Amendments to the Canons.— Any proposal to amend the Canons shall be submitted in accordance with section 7002 of the Canons. This section shall apply to any resolution other than a proposal to amend the Canons.

(b) Individuals Who May Submit A Resolution.— Any member of the Convention may submit a resolution.

(c) Period for Submission.— A resolution shall be submitted in writing to the Secretary not later than 60 days before any meeting of the Convention at which the resolution is to be considered.

(d) Transmission to Committee.— The Secretary shall transmit the resolution to the appropriate committee of jurisdiction.

(e) Discretion to Direct the Secretary to Transmit.— The committee of jurisdiction may direct the Secretary to transmit the resolution to each participant of the Convention.

(f) Copies of Resolution.— Any member of the Convention who submits a resolution to the Secretary before the 60-day period described under subsection (c) shall provide sufficient copies of the resolution to distribute to the participants of the Convention attending the meeting of the Convention. The Committee on Resolutions shall transmit to each Regional Assembly and to each participant of the Convention a copy of all resolutions, accompanied by its report on each resolution, not later than 30 days before the meeting of the Convention.

(g) Limitation on Resolutions not Submitted in Advanced.—

(1) In General.— Any resolution that is not submitted to the Secretary before the 60- day period described under subsection (c) may not be considered by the Convention, unless—

(A) the sponsor or individual submitting the resolution shows cause as to the reasons that the resolution could not be submitted before that 60-day period; and

(B) the Convention agrees to the consideration of the resolution by not fewer than 67 percent of all members of the Convention present and voting as a single body.

(2) Resolutions of Courtesy.— Paragraph (1) shall not apply to any resolution of courtesy.

(h) Resolutions Impacting the Budget.— If a resolution has a potential impact on the budget of the Diocese and is agreed to be considered by the Convention under subsection (g)(1), the resolution shall be forwarded to the Committee on Finance by the Secretary and the Committee on Finance shall report its findings to the Convention before consideration of the resolution by the Convention.

(i) Cost Neutral Recommendations.— Any resolution described under subsection (h) or any motion that requires funding not specifically provided for in the budget submitted to the Convention for consideration, shall contain a recommendation for a corresponding decrease in the funding of another item which is included in the budget so that the impact of the resolution or motion is cost neutral.