

**Part-Time Director of Children, Youth, and Family Ministries**  
**St. Dunstan's Episcopal Church, Bethesda, MD**  
**May 2022**

St. Dunstan's Episcopal Church, Bethesda, is seeking a faithful, joyful, and energetic leader to deliver a holistic Christian Formation program for children, youth, and families. The Director will: lead a weekly formation program for children; support families in faith formation at home; and coordinate regular youth formation and mission events. The Director also will build relationships with and among our children, youth, and families so as to strengthen their connection to and engagement with the parish.

About St. Dunstan's:

St. Dunstan's is a family-sized parish in the Diocese of Washington, located on Massachusetts Avenue in Bethesda, MD, with easy driving and Metro access to downtown Bethesda and Washington, DC. While the parish once boasted robust programming for children, youth, and families, it experienced attrition over the last few years. Since January 2021 St. Dunstan's has been blessed by the ministry of a visionary and creative Director who has helped us reimagine and reinvigorate our offerings to children, youth, and families during COVID. We now seek someone who can build on this good work as we (hopefully) begin to emerge from the pandemic.

Responsibilities:

- Building relationships with families to discern their pastoral and formation needs
- Partnering with parents to encourage and support faith formation at home
- Communicating regularly with families
- Planning and leading weekly Christian Formation programming, in person and/or online, with age-appropriate content for a range of development stages
- Organizing seasonal events (Christmas pageant, Palm Sunday Passion Narrative, etc.)
- Planning and leading a one-week summer Vacation Bible School
- Identifying and raising up volunteer parishioner leadership
- Developing opportunities for Middle School and High School youth
- Assisting the Rector with Confirmation classes
- Guiding youth into service ministry

Desired qualifications:

- A strong, mature, compelling Christian faith
- Warmth, creativity, humor, willingness, and flexibility
- Gifts and passion for creating community among children, youth, and families
- Proficiency with or openness to using online ministry resources

Minimum Education Requirements:

- BS/BA (completed or in process)
- Completion of, or willingness to complete, diocesan Safe Church training

*(continued)*

Additional Details:

- This is a part-time, non-exempt position with variable work hours, averaging 7-10 hours per week, not exceeding 40 hours per month. This includes Sunday mornings, church business hours, and some evenings/Saturdays (at the discretion of the Rector).
- This position will begin as soon as possible.
- The Director will report directly to the Rector.

Starting salary: \$730/month

To apply, please [email](#) a letter of interest, résumé, and list of three references by **June 1, 2022** to:

The Rev. Patricia Phaneuf Alexander, *Rector*  
St. Dunstan's Episcopal Church  
5450 Massachusetts Avenue  
Bethesda, MD 20816  
[rector@stdunstansbethesda.org](mailto:rector@stdunstansbethesda.org)