

Rector of St. Patrick's Episcopal Church
Accountable to: Vestry
Full-time, Exempt Position (Fair Labor Standards Act classification)
8/17/2022

Position Summary:

St. Patrick's is a welcoming and comprehensive parish with a church, school, and outreach endeavors in Washington, D.C. and beyond. We are seeking a warm, collaborative, and strategic ninth rector who will engage deeply with the spoken and written liturgy of Christian faith to allow this dynamic parish to further our strategic vision to Gather, Serve, Grow and walk in love as Christ loves us. The survey of our parish highlighted our desire to find a rector who provides inspirational preaching, is compassionate, an entrepreneurial leader, and an effective communicator. We seek someone to build a collaborative relationship with the new Day School head who assumed her position on July 1, 2022. Youth programming, adult education, pastoral care, expanding outreach and developing stronger community connections, particularly with the Day School, are vital.

Please review our website and parish profile on our Rector Search page to better understand our history and priorities as a loving community striving to answer God's call to compassion, community, and service.

Essential Tasks:

- ❖ Preaching that inspires us to live Episcopal values as it relates to our lives today
- ❖ Delivering compassionate pastoral care that is empathetic to the congregation's needs
- ❖ Collaborating with the new Day School head and leadership to cultivate a bond to unite the church and school closer together in community
- ❖ Managing stewardship of the parish's resources
- ❖ Building community through outreach and in partnership with the parish, day school, and larger metropolitan area and worldwide
- ❖ Liaising with the Bishop and diocese of Washington, DC

Other Responsibilities:

- ❖ Management and development of Associate Rector (Day School Chaplain), Director of Music, Parish Administrator, Sexton, part-time bookkeeper, seminarians, and lay volunteers
- ❖ Participation in a significant number of Day School meetings, chapels, Vestry meetings and other events
- ❖ Interaction with vestry and other leaders regarding the missions of the parish, development of strategic goals, and assessing accountability
- ❖ Offer a path to discipleship and educational opportunities for spiritual growth at all levels
- ❖ Embrace and grow participation in our beloved music program
- ❖ Support special events such as the Diocesan Convention and Bishop initiatives on behalf of the parish
- ❖ Commitment to grow and cultivate a diverse and inclusive community

2022- 2023 Goals:

- ❖ Solidify parish community and missions as we emerge in our new normal post-pandemic environment and build our foundation for growth in diversity, inclusion, numbers of attendees, and lay volunteers.
- ❖ Forge a collaborative relationship and effectively engage with the new Day School head of school, leadership, and Day School community.

Job Requirements:

- ❖ The Rector shall have jurisdiction over the spiritual affairs of the Parish and shall supervise and direct the Parish staff.

Core competencies:

- ❖ Exceptional speaker and communicator
- ❖ Compassionate listener
- ❖ Flexible and strategic thinker and problem solver
- ❖ Empathetic collaborator
- ❖ Entrepreneurial leader
- ❖ Engaging, warm and inspiring leader
- ❖ Consensus builder
- ❖ Skilled manager and financial steward
- ❖ Commitment to a welcoming diverse and inclusive community

Qualifications

- ❖ Qualified ordained minister of the Episcopal Church who has been certified by the Bishop to be in good standing.
- ❖ Work with educational institution(s) preferred
- ❖ Availability to work in evenings and weekends
- ❖ Demonstrated success in creating and managing robust church programs, particularly Christian formation education
- ❖ Experience with financial oversight and financial tools (Word, Excel and Powerpoint)
- ❖ Experience with basic word processing and information technology

Work Environment

St. Patrick's Episcopal Church shares its location and building with St. Patrick's Episcopal Day School in NW Washington, DC in a residential neighborhood populated with many other educational institutions. The church office is subject to the daily activities of a school environment. We have an open nave with flexible space and moveable chairs that allows for a variety of set ups. In addition, pocket doors allow the nave space to expand to a large great hall with a gas fireplace to host social functions.

Physical Requirements

Ability to communicate in person and via phone, tablet or computer. Ability to speak in public settings so that speech is audible and comprehensible. Ability to use standard communication technologies. Ability to lift up to 10 pounds (office supplies).